



PR/158788 | Procurement Manager

Job Information

Recruiter
[JAC Recruitment Malaysia](#)
Job ID

1536706

Industry

Other

Job Type

Permanent Full-time

Location

Malaysia

Salary

Negotiable, based on experience

Refreshed

April 30th, 2025 16:04

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Business Level

Minimum Education Level

Associate Degree/Diploma

Visa Status

No permission to work in Japan required

Job Description

Procurement Manager

Job Description:

- The successful candidate for this position has experience in the manufacturing industry and a strong understanding of procurement concepts.
- Independent able to handle import & domestic procurement.
- Should have exposure of basic material planning based on continuous production planning.
- Candidate should have core experience of purchase and logistics management of various commodities used in industry.
- Oversee the upstream procurement process and hand over to supply chain for ongoing supplier management
- Collect and analyse supplier performance data to guide sourcing strategy adjustment
- Knowledge of SST, custom clearance and other taxations is must.
- Good analytical skills with proven experience in cost cutting / cost saving activities are desirable.
- Inventory management.
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Key knowledge and experience:

- Solid experience in Procurement or Strategic Sourcing
- Experience in ICT, software and Hardware will be an advantage

- Strong customer focus and external relationship management skills
- Proven leadership abilities with excellent interpersonal and communication skills, capable of leading multi-disciplinary teams
- Expertise in Procurement, Contract Management, or Commercial roles
- Background in complex project environments and large organizations, with experience interacting across all levels of management
- Skilled in negotiating and managing contract spend
- Excellent written and verbal communication skills.
- Ability to build strong relationships with internal stakeholders and influence decisions
- Tertiary qualification in business, engineering, project management, or a related field

Requirements:

- Bachelor or Degree at any field related
- Years of experience: Minimum 5 years of working experience as a Procurement Manager
- Knowledge/Skills: Microsoft Excel ,Auto count , QNE

Company Description