

JAC Recruitment	Malaysia
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Job Information	
Recruiter JAC Recruitment Malaysia	
<b>Job ID</b> 1536513	
Industry Audit, Tax Accounting	
<b>Job Type</b> Permanent Full-time	
Location Malaysia	
<b>Salary</b> Negotiable, based on experience	
<b>Refreshed</b> April 30th, 2025 16:01	
General Requirements	
Minimum Experience Level Over 3 years	
<b>Career Level</b> Mid Career	
Minimum English Level Business Level	
<b>Minimum Japanese Level</b> Business Level	
Minimum Education Level Associate Degree/Diploma	
<b>Visa Status</b> No permission to work in Japan re	quired

Job Description

## ABOUT THE JOB

You will be responsible for supporting the full set of accounts and bookkeeping for different client portfolios, ensuring the accuracy of accounting transactions.

## JOB RESPONSIBILITIES

- Responsible for bookkeeping, journal entry, payment processing for assigned portfolio(s).
- Responsible for full set accounting
- Ensure accuracy of accounting transaction.
- Perform month end and year end closing.

• Ensure accounting record complied with accounting standards and fulfil audit requirements.

## JOB REQUIREMENTS

- Candidate must possess at least Diploma in Accounting.
- Minimum 5 years' experience in accounting field.
- Experience in handling account in diverse industry are highly preferred
- Able of communicate fluently in English, Bahasa, and Mandarin

## BENEFITS

- Hybrid working arrangement
- Career growth opportunity
- Convenient office location

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**Company Description**