



JAC Recruitment

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Vietnam



PR/094730 | GL Supervisor

## Job Information

**Recruiter**

JAC Recruitment Vietnam Co., Ltd

**Job ID**

1536430

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

Vietnam

**Salary**

Negotiable, based on experience

**Refreshed**

April 30th, 2025 15:56

## General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

## Job Description

**Company and job overview**

Our client is a manufacturing company

There is a shuttle bus from Hang Xanh, Thu Duc, Bien Hoa to company

**Job responsibilities**

- Follow up daily cash on hand and bank accounts
- Approve receipt, payment vouchers, and bank transfers
- Review and update weekly cash reports and monthly cash-flow
- Issue red invoices for clients and handle related documents
- Prepare Capital Assets Completion Reports and lead fixed assets physical verification
- Work with external auditors and ensure internal control compliance
- Prepare and analyze cost center spending, Capex forecasts, and annual budgets

- Prepare monthly analysis expense reports and ensure timely submission
- Other duties as assigned by the Finance Manager

#### **Job Requirements**

- Minimum Bachelor's degree in Accountancy or related fields; CPA/ CIMA or related certification is preferred
- Having 5 - 10 years of working experience
- Having knowledge of accounting principles (local VAS, IAS, IFRS, USGAAP)
- Experience in a Multi-National Company and matrix organization
- Proficiency in ERP systems ( e-Oracle, HFM, Hyperion) and Microsoft Office
- Having strong analytical, problem - solving, and communication skills
- Having English proficiency (written and spoken)
- Having experience in manufacturing is preferred

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#### **Company Description**