



## PR/109109 | Manager- Finance and Accounts

### Job Information

**Recruiter**[JAC Recruitment India](#)**Job ID**

1536172

**Industry**

Other (Manufacturing)

**Job Type**

Permanent Full-time

**Location**

India

**Salary**

Negotiable, based on experience

**Refreshed**

April 30th, 2025 15:49

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Business Level

**Minimum Education Level**

Associate Degree/Diploma

**Visa Status**

No permission to work in Japan required

### Job Description

**Job Title: Manager- Finance and Accounts****Location: Kolar**

- Oversee daily accounting, vendor payments, and bank interactions.
- Review bank reconciliation statements (BRS) and fund availability.
- Manage advance custom duty payments and project capitalization.
- Create and implement Standard Operating Procedures (SOPs).
- Conduct education sessions on company policies and tax law updates.
- Review Risk Control Matrix (RCM) and enhance internal controls.
- Plan internal audits and present key audit highlights to management.
- Ensure timely payment of taxes and filing of returns (GST & TDS).
- Support annual GST returns filing and manage tax refunds.
- File Annual Survey of Industries (ASI) returns.
- Handle internal/external audits and address audit observations.
- Prepare action plans for monthly closure and ensure timely submissions.

- Conduct monthly physical inventory audits and variance analysis.
- Prepare IGAAP financials and coordinate with external auditors.
- Analyze purchase price variance, BOM consumption, and inventory status.
- Prepare IFRS packages and management reports for BCI Japan.

**Requirements:**

- Proven experience in accounts and compliance roles.
- Proficiency in Webtel ERP and statutory compliance.
- Strong analytical and organizational skills.
- Excellent communication and coordination abilities.

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**Company Description**