



## Student Recruitment Specialist / イギリスの語学留学担当 ◆フルリモート、東京

◆日本語 × 英語バイリンガル

### Job Information

#### Hiring Company

ITFG Global Visa Consultancy (UK) Ltd

#### Job ID

1521377

#### Industry

Education

#### Job Type

Permanent Full-time

#### Location

Tokyo - 23 Wards

#### Salary

Negotiable, based on experience ~ 3.5 million yen

#### Refreshed

March 11th, 2026 03:00

### General Requirements

#### Minimum Experience Level

Over 3 years

#### Career Level

Mid Career

#### Minimum English Level

Business Level

#### Minimum Japanese Level

Native

#### Minimum Education Level

Bachelor's Degree

#### Visa Status

Permission to work in Japan required

### Job Description

Golders Green College, established in 1941 is a British Council accredited English Language School in London.

The College is conveniently located just outside Golders Green tube and bus stations. We provide English lessons for all levels, from absolute beginners to intermediate and advanced learners. We are looking for an experienced **student recruitment specialist** to represent Golders Green College in Tokyo, Japan.

#### Your role:

- Build brand recognition for Golders Green College in your market
- Communicate and build relationships with local education agents on behalf of Golders Green College with the aim to send students
- Market the programs of Golders Green College amongst their local network
- Promote and host webinars and seminars to potential clients and partners

#### Key KPIs:

- Achieve targets for enrolments by net income
- Number of students sent

**Additional Information**

- Salary will be paid in USD : up to 2,000USD/ month
- ※negotiation are welcomed considering the skills and experience
- Full Remote system (Tokyo Area)
- Mon-Fri 9-6pm (Japan Time)
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**Required Skills**

- Bachelor (or above) qualification
- 3+ years experience in the overseas education and/or immigration sector in a Sales/Business Development capacity
- 2-year minimum experience in student recruitment setting, recruiting students for universities or English schools in the UK
- Proven track record in achieving student recruitment targets
- Strong knowledge of local education system
- Fluent in English + Japanese - written and verbal
- Good communication skills
- Confident public speaker
- Ability to work independently
- Ability to multitask under pressure and meet targets
- Own Laptop + Cellphone

**Benefits of role:**

- Work independently
  - Salary + commission - high earning potential
  - Opportunities to travel both locally and abroad
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**Company Description**