



Student Recruitment Specialist／イギリスの語学留学担当 ◆フルリモート、東京

◆ 日本語 × 英語バイリンガル

Job Information

Hiring Company

ITFG Global Visa Consultancy (UK) Ltd

Job ID

1521377

Industry

Education

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience ~ 3.5 million yen

Refreshed

August 25th, 2025 06:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

Native

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Golders Green College, established in 1941 is a British Council accredited English Language School in London.

The College is conveniently located just outside Golders Green tube and bus stations. We provide English lessons for all levels, from absolute beginners to intermediate and advanced learners. We are looking for an experienced **student recruitment specialist** to represent Golders Green College in Tokyo, Japan.

Your role:

- Build brand recognition for Golders Green College in your market
- Communicate and build relationships with local education agents on behalf of Golders Green College with the aim to send students
- Market the programs of Golders Green College amongst their local network
- Promote and host webinars and seminars to potential clients and partners

Key KPIs:

- Achieve targets for enrolments by net income
- Number of students sent

Additional Information

- Salary will be paid in USD : up to 2,000USD/ month
- ※negotiation are welcomed considering the skills and experience
- Full Remote system (Tokyo Area)
- Mon-Fri 9-6pm (Japan Time)
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Required Skills

- Bachelor (or above) qualification
- 3+ years experience in the overseas education and/or immigration sector in a Sales/Business Development capacity
- 2-year minimum experience in student recruitment setting, recruiting students for universities or English schools in the UK
- Proven track record in achieving student recruitment targets
- Strong knowledge of local education system
- Fluent in English + Japanese - written and verbal
- Good communication skills
- Confident public speaker
- Ability to work independently
- Ability to multitask under pressure and meet targets
- Own Laptop + Cellphone

Benefits of role:

- Work independently
 - Salary + commission - high earning potential
 - Opportunities to travel both locally and abroad
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Company Description