



Senior Information Security / Office IT Manager

Pre-IPO Startup - Rapid Expansion!

Job Information

Recruiter

Next Move K.K.

Hiring Company

Innovative Startup Specialized in Cutting-edge Visual & Imaging

Job ID

1521297

Industry

Software

Company Type

Small/Medium Company (300 employees or less) - International Company

Non-Japanese Ratio

Majority Japanese

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

10 million yen ~ 12 million yen

Refreshed

July 3rd, 2025 08:00

General Requirements

Minimum Experience Level

Over 3 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

Business Level

Minimum Education Level

Technical/Vocational College

Visa Status

Permission to work in Japan required

Job Description

About the Hiring Company:

- Innovative Startup Specialized in Cutting-edge Visual & Imaging Technologies

About the Role:

- Playing manager who can lead the company's general affairs and IT work while getting hands-on as necessary.
- Company-wide security policy formulation and improvement
- Internal network and server operation/design/construction (VPN/UTM/VLAN/file server/LDAP server)
- Internal network operation (maintenance and management)
- Planning and operation of information asset management system

Attractiveness of this position:

- You will be directly involved in the formation of the organization and creation of rules at a startup preparing for an IPO
- The flat organizational structure allows you to work with discretion while communicating closely with management

Required Skills**Must Haves:**

- Experience as a leader in a management department, including the IT department (3 years or more)
- Experience planning or executing company-wide projects
- Knowledge of internal network and server design/construction (VPN/UTM/VLAN/file server/LDAP server, etc.)
- Ability to communicate and work with others to advance projects

Preferred Experiences:

- English proficiency
- Experience working in the management department of a listed company
- Experience working at a startup or a company with 50 to 100 employees
- Experience building/launching a CSIRT or SOC
- Experience in general affairs (office management, information asset management, etc.)
- Experience as a system architect or tech lead

If you want to find out more - here you go: rustam.vakilov@nextmove.co.jp

Company Description