



## Project Manager | プロジェクトマネージャー (Purojekuto Manēja)

### Job Information

**Recruiter**[Hi-Tech Japan K.K.](#)**Job ID**

1491102

**Industry**

IT Consulting

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

Negotiable, based on experience

**Refreshed**

July 11th, 2025 05:00

### General Requirements

**Minimum Experience Level**

Over 6 years

**Career Level**

Mid Career

**Minimum English Level**

Daily Conversation

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

**Job Responsibility:**

- Coordinate internal resources and third parties/vendors for the flawless execution of projects
- Ensure that all projects are delivered on-time, within scope and within budget
- Developing project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility
- Use appropriate verification techniques to manage changes in project scope, schedule and costs
- Manage the relationship with the client and all stakeholders
- Perform risk management to minimize project risks
- Establish and maintain relationships with third parties/vendors
- Create and maintain comprehensive project documentation

**Required Skill Set:**

- Understand the Business Objective and liaison between business and IT team
- Take ownership of tasks including any customer communication and handle queries / clarifications from the customer
- Exp in Insurance consulting services.

- Exp working with Japanese clients

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Company Description