



Project Manager | プロジェクトマネージャー (Purojekuto Manēja)

Job Information

Recruiter

[Hi-Tech Japan K.K.](#)

Job ID

1491102

Industry

IT Consulting

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

Negotiable, based on experience

Refreshed

June 26th, 2026 07:00

General Requirements

Minimum Experience Level

Over 6 years

Career Level

Mid Career

Minimum English Level

Daily Conversation

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Job Responsibility:

- Coordinate internal resources and third parties/vendors for the flawless execution of projects
- Ensure that all projects are delivered on-time, within scope and within budget
- Developing project scopes and objectives, involving all relevant stakeholders and ensuring technical feasibility
- Use appropriate verification techniques to manage changes in project scope, schedule and costs
- Manage the relationship with the client and all stakeholders
- Perform risk management to minimize project risks
- Establish and maintain relationships with third parties/vendors
- Create and maintain comprehensive project documentation

Required Skill Set:

- Understand the Business Objective and liaison between business and IT team
- Take ownership of tasks including any customer communication and handle queries / clarifications from the customer
- Exp in Insurance consulting services.

- Exp working with Japanese clients

Company Description