



## Business Analyst | ビジネスアナリスト (Bijinesu Anarisuto)

### Job Information

**Recruiter**

[Hi-Tech Japan K.K.](#)

**Job ID**

1491099

**Industry**

IT Consulting

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

Negotiable, based on experience

**Refreshed**

April 17th, 2026 07:00

### General Requirements

**Minimum Experience Level**

Over 3 years

**Career Level**

Mid Career

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

**Job Responsibility:****Requirements Gathering:**

- Demonstrate exceptional requirement gathering techniques with minimal direction from engagement management
- Design, conduct and facilitate requirements sessions
- Organize and sequence requirements into a user requirements document
- Write well-formed, validated requirements and manage changes
- Use appropriate tools to record, track and manage requirements

**Analysis and Business case:**

- Review and analyze relevant documentation to ensure the understanding of an organizations function and capabilities
- Lead relevant research to increase understanding in support of developing comprehensive solutions
- Serve as liaison between IT and Business stakeholders. Play key role in translating the business needs and objectives into Project charter and Business cases
- Reviews, analyzes, and evaluates user needs to create systems solutions that support overall business strategies. Work with the business and technical / system client stakeholder to understand the underlying technologies and

systems

**Must have skills and requirements:**

- Insurance domain experience
- Business Analyst experience or Business System Analyst experience
- Bilingual (Business Japanese and English)

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Company Description