Business Analyst | ビジネスアナリスト (Bijinesu Anarisuto)

Job Information

Recruiter
Hi-Tech Japan K.K.

Job ID
1491099

Industry
IT Consulting

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
Negotiable, based on experience

Refreshed
November 29th, 2026 04:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Fluent Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Job Responsibility:

Requirements Gathering:

- Demonstrate exceptional requirement gathering techniques with minimal direction from engagement management
- Design, conduct and facilitate requirements sessions
- Organize and sequence requirements into a user requirements document
- Write well-formed, validated requirements and manage changes
- Use appropriate tools to record, track and manage requirements

Analysis and Business case:

- Review and analyze relevant documentation to ensure the understanding of an organizations function and capabilities
- Lead relevant research to increase understanding in support of developing comprehensive solutions
- Serve as liaison between IT and Business stakeholders. Play key role in translating the business needs and objectives into Project charter and Business cases
- Reviews, analyzes, and evaluates user needs to create systems solutions that support overall business strategies. Work with the business and technical / system client stakeholder to understand the underlying technologies and

systems

Must have skills and requirements:

- Insurance domain experience
- Business Analyst experience or Business System Analyst experience
- Bilingual (Business Japanese and English)

Company Description