

# Accounting Intelligence

CPAs, Tax CPAs, Experienced accountants / 会計士、税理士を募集！ [Exclusive job](#)

## Multilingual accounting office in Tokyo

### Job Information

#### Hiring Company

[Minato International Accounting Office](#)

#### Job ID

1486390

#### Industry

Audit, Tax Accounting

#### Non-Japanese Ratio

About half Japanese

#### Job Type

Permanent Full-time

#### Location

Tokyo - 23 Wards, Chiyoda-ku

#### Train Description

Yurakucho Line Station

#### Salary

8 million yen ~ Negotiable, based on experience

#### Salary Commission

Commission paid on top of indicated salary.

#### Work Hours

9am~5:30pm (Break:60min) Flextime: 2hours from start and finish

#### Holidays

[120 days of annual holidays] Saturdays,Sundays,Holidays etc.

#### Refreshed

September 7th, 2024 00:00

### General Requirements

#### Minimum Experience Level

Over 3 years

#### Career Level

Mid Career

#### Minimum English Level

Business Level

#### Minimum Japanese Level

Native

#### Minimum Education Level

Bachelor's Degree

#### Visa Status

Permission to work in Japan required

### Job Description

Accounting Intelligence (Minato International Accounting Office) is a multilingual small/medium sized accounting firm that

provides accounting and tax services. Our clients are mainly English-speaking small/medium sized corporate and individual clients. We are looking for 1 or 2 CPAs, Tax CPAs, or experienced accountants who can prepare and check our clients' corporate and consumption tax return.

The business was founded by Ichiro Kawai, who used to work in Deloitte and Citi bank, and it's been in the business for 20 years. We have 20 people in the firm with a variety of nationalities and backgrounds. In order to serve our English speaking clients and lead our team, English/Japanese and the qualification and/or experiences are musts.

Our main services are

- 1) bookkeeping and financial reporting.
- 2) Japanese corporate income and consumption tax filing.
- 3) payroll services.
- 4) tax consultation.

Estimated Salary for the first and the second year: JPY8,000,000 (base salary of 6,500,000 plus commission approximately 120K a month on average.)

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## Required Skills

### **【Responsibilities】**

Make bookkeeping/monthly reporting, payroll, preparing corporate income tax and consumption tax returns and provide tax consultation and advices to our English speaking Small and Medium Sized Enterprises (SMEs).

### **【Skills And Experience】**

Japanese Tax CPA (Zeirishi) or Japanese CPA exam passed or patially passed. Experiences working in the accounting/tax industry are highly appreciated.

### **【Language Ability】**

- English: Business level (Required)
- Japanese: Business level (JLPT level 2, etc.) Ability to read Japanese is essential (Accounting software is entirely in Japanese)

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## Company Description