



JAC Recruitment

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Vietnam



Accounting Manager (PR/093842)

Financial Analysis and Reporting

Job Information

Recruiter

JAC Recruitment Vietnam Co., Ltd

Job ID

1486017

Industry

Property Developer, House-builder

Company Type

International Company

Job Type

Permanent Full-time

Location

Vietnam

Salary

Negotiable, based on experience

Refreshed

August 28th, 2024 01:00

General Requirements

Minimum Experience Level

Over 10 years

Career Level

Mid Career

Minimum English Level

Business Level

Minimum Japanese Level

None

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

JOB RESPONSIBILITIES

Financial Analysis and Reporting

- Prepare and analyse financial statements, including income statements, balance sheets, and cash flow statements.
- Analyzing financial data and providing recommendations to improve profitability and efficiency
- Provide accurate and timely financial reports to management for decision-making purposes.
- Conduct financial analysis and provide insights to support strategic planning and budgeting processes. Recommends opportunities for profit maximization and profit sustainability.
- Overseeing the preparation of financial statements and reports for internal and external stakeholders

Product Costing Management

- Perform month end close activities related to cost accounting.
- Setting up, manage and control the company master data and costing methodology including the development and maintenance of standard costs of finished goods and production components in an ERP system.
- Prepare analysis of actual manufacturing costs and report variances from standard costs. All the variances shall be able to explain in full on time.
- Prepare estimates of new and proposed product or service costs.
- Compose reports specifying and comparing factors affecting prices and profitability of products or services.
- Maintain and improve processes and controls associated with manufacturing costs and inventory valuation.
- Ensure validity and accuracy of ERP through analysis and coordination with Systems development team.
- Assist in developing and documenting policies and procedures, including system requirements and internal controls.

Accounting Management

- Oversee financial operations, including accounts payable, accounts receivable, ensuring accuracy, timeliness, and compliance with internal controls and policies.
- Responsible for all aspects of financial accounting, including general ledger maintenance, reconciliations, and financial statement preparation
- Ensure the financial book closing is on time in full and comply with accounting standards (VAS and IFRS/GAAP if required)
- Managing the accounts payable and accounts receivable functions, including invoicing, collections, and vendor payments
- Regulatory Compliance: Ensure compliance with all financial regulations and reporting requirements, including GAAP (Generally Accepted Accounting Principles) and IFRS (International Financial Reporting Standards).
- Financial Systems Management: Oversee the implementation and maintenance of financial systems and software to streamline processes and improve efficiency in financial reporting and analysis.
- Tax Compliance: Ensure timely and accurate preparation of tax returns, including income tax, sales tax, and payroll tax. Stay up-to-date on tax laws and regulations to minimize tax liabilities and maintain compliance.
- Internal Controls: Establish and maintain internal controls to safeguard company assets and ensure the accuracy of financial records. Implement policies and procedures to prevent fraud and errors.
- Audit Management: Coordinate and manage external audits, ensuring all required financial information is provided to auditors in a timely manner. Address any audit findings and implement corrective actions as needed.
- Managing the cash flow and working capital of the organization to ensure financial stability and growth.

Required Skills

JOB REQUIREMENTS

- 07+ years of financial management experience with a minimum of 04+ years of people management experience.
- Experience in food manufacturing is preferred.
- Proven experience in finance and accounting roles, with a focus on financial reporting and analysis.
- Strong knowledge of accounting principles, financial regulations, and standards (VAS, IFRS, GAAP), cost accounting principles and practices.
- Proficiency in financial management systems, cost accounting software and ERP systems.
- Understanding of Bill of Materials (BOM) structures and calculations, costing methods and cost roll processes.
- Good interpersonal skills, ability to communicate and manage well at all levels of the organization.
- Problem solving and creative skills and the ability to exercise sound judgment and make decisions based on accurate and timely analyses.
- High level of integrity and dependability with a strong sense of urgency and results-orientation.
- Attention to detail and a high degree of accuracy in data management and calculations.
- Ability to analyze product/service specifications and determine cost components.

Company Description