Travel Designer|訪日外国人への日本文化・地方の魅力を伝える≪English Speaker≫

CUSTOM TOURS & EXCLUSIVE EXPERIENCES

Job Information

Hiring Company
Eighty Days Inc.

Job ID
1476064

Industry
Tourism

Company Type
Small/Medium Company (300 employees or less)

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Train Description
Yamanote Line, Gotanda Station

Salary
Negotiable, based on experience ~ 4 million yen

Work Hours
Full time (Starting time between 8:00-10:00, 8-hour work plus 1

Holidays
Monday to Friday in general. Saturdays, Sundays and National hol

Refreshed
November 2nd, 2026 03:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Native Level

Minimum Japanese Level
Fluent Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

≪募集要項・求人の魅力≫
●訪日外国籍向けの旅行エージェント
●海外のお客様に観光しながら地方振興・再生に従事

●お客様の志向やアクティビティを聞きながら、日本全国の旅行プランを企画。

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About the company:
Eighty Days was founded in 2016 with the aim of using tourism to promote and revive rural regions of Japan. We are focused on bringing overseas customers to Japan to enjoy unique, off the beaten track experiences in places they would not have thought of traveling to. Eighty Days won the top prize at the 2016 Yunus & Youth Japan Social Business Design Contest.

Job description:
We are currently looking for a bilingual English-Japanese speaker to service our overseas customers. Our customers are mostly based in English-speaking countries and come to Japan on vacation. As a customer communicator, you must listen to their needs and create great itineraries that will take them across Japan. Your goals will be to sell tour products as well as book hotels, restaurants and activities. You will be required to communicate with customers by email and phone.

Essential tasks:

- Communication with customers
- Creating itineraries
- Booking land services such as accommodation, transportation, entrance tickets etc.
- Supporting tours
- Handling emergency situations
- Business trip (in Japan for site inspections)

Selection Process
Document Screening
Interview Process (3 stages), and Take home assessment.
※At least one of the three interviews will be conducted in-person.

#英語 #交通費支給 #社会保険完備

Required Skills

Requirements:

- English: native
- Japanese: working proficiency (comfortable reading and speaking)
- Excellent customer-facing communication skills in English
- Ability to make reservations by email or phone in Japanese
- Ability to work independently, to research tourism locations, and make contributions to the overall business

Other desirable skills:

- Work experience in the travel industry
- Fluency in other languages in addition to English and Japanese

Compensation:

- 250,000 – 290,000 (negotiable)
- Senior-level: 300,000 – 350,000
- Starting at 10 days holiday

Work hours:

- Full time (Starting time between 8:00-10:00, 8-hour work plus 1 hour lunch break)
- Monday to Friday in general. Saturdays, Sundays and National holidays off.
- Occasionally you may be asked to join trips on the weekend or to respond to urgent customer requests outside of normal hours.
- There is no working-from-home policy in the company

Work atmosphere:
As a startup company, we expect you to take on responsibilities outside your specifically assigned tasks.
Office atmosphere is open and relatively relaxed, and dress code is casual.

Location:
Gotanda Station (JR Yamanote Line or Asakusa Line)

Company Description