



**Morgan  
McKinley**

## Associate Recruitment Consultant

### Job Information

**Recruiter**

Morgan McKinley

**Job ID**

1475958

**Industry**

Recruitment Agency

**Job Type**

Permanent Full-time

**Location**

Tokyo - 23 Wards

**Salary**

3 million yen ~ 4 million yen

**Salary Commission**

Commission paid on top of indicated salary.

**Refreshed**

April 22nd, 2026 04:00

### General Requirements

**Career Level**

Entry Level

**Minimum English Level**

Business Level

**Minimum Japanese Level**

Fluent

**Minimum Education Level**

Bachelor's Degree

**Visa Status**

Permission to work in Japan required

### Job Description

**Who We Are**

Morgan McKinley is a Global Talent Services company, offering the full spectrum of solutions to meet your resourcing needs. With offices in 10 countries, each and every one of our 1000+ employees shares a belief in the power of helping others realise their goals. Because when you succeed, we succeed too.

**Get to know the division you could be joining**

As an Associate Consultant you would be joining one of our thriving teams and specialise in recruiting across a number of sectors. This is a busy established recruitment environment with a client base for you to engage with from day one.

**Your role as an Associate Consultant**

- Work with a team of successful Recruitment Consultants to place bilingual (Japanese-English) professionals into global companies
  - Candidate sourcing through cold calling/headhunting, online channels (LinkedIn, job boards), job advertisements and database
  - Candidate management (follow-up calls with existing contacts)
  - Proactively capture relevant market information through conversation with professionals in the market
  - Shadowing senior colleagues to learn about the recruitment process
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## Required Skills

### What We Are Looking For

- Fluency (Business Level) in English, Japanese fluency is a must (**at the moment, we are looking for business Japanese minimum**)
  - Excellent sales and influencing skills
  - Ability to handle multiple priorities and meet deadlines
  - Driven, energetic, team player, determined, resilient, willing to learn and build relationships
  - Must already be in Japan
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## Company Description