

**Morgan
McKinley**

Associate Recruitment Consultant

Job Information

Recruiter[Morgan McKinley](#)**Job ID**

1475958

Industry

Recruitment Agency

Job Type

Permanent Full-time

Location

Tokyo - 23 Wards

Salary

3 million yen ~ 4 million yen

Salary Commission

Commission paid on top of indicated salary.

Refreshed

December 17th, 2025 04:00

General Requirements

Career Level

Entry Level

Minimum English Level

Business Level

Minimum Japanese Level

Fluent

Minimum Education Level

Bachelor's Degree

Visa Status

Permission to work in Japan required

Job Description

Who We Are

Morgan McKinley is a Global Talent Services company, offering the full spectrum of solutions to meet your resourcing needs. With offices in 10 countries, each and every one of our 1000+ employees shares a belief in the power of helping others realise their goals. Because when you succeed, we succeed too.

Get to know the division you could be joining

As an Associate Consultant you would be joining one of our thriving teams and specialise in recruiting across a number of sectors. This is a busy established recruitment environment with a client base for you to engage with from day one.

Your role as an Associate Consultant

- Work with a team of successful Recruitment Consultants to place bilingual (Japanese-English) professionals into global companies
- Candidate sourcing through cold calling/headhunting, online channels (LinkedIn, job boards), job advertisements and database
- Candidate management (follow-up calls with existing contacts)
- Proactively capture relevant market information through conversation with professionals in the market
- Shadowing senior colleagues to learn about the recruitment process

Required Skills

What We Are Looking For

- Fluency (Business Level) in English, Japanese fluency is a must **(at the moment, we are looking for business Japanese minimum)**
- Excellent sales and influencing skills
- Ability to handle multiple priorities and meet deadlines
- Driven, energetic, team player, determined, resilient, willing to learn and build relationships
- Must already be in Japan

Company Description