



## Accounting Manager

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### Job Information

#### Recruiter

PERSOL CAREER CO., LTD. (Bilingual Recruitment Solutions)

#### Hiring Company

Job-00260193

#### Job ID

1472515

#### Industry

Pharmaceutical

#### Job Type

Permanent Full-time

#### Location

Tokyo - 23 Wards

#### Salary

9 million yen ~ 12 million yen

#### Holidays

Company calendar; 2 days off every week

#### Refreshed

May 7th, 2024 08:01

### General Requirements

#### Career Level

Mid Career

#### Minimum English Level

Fluent

#### Minimum Japanese Level

Native

#### Minimum Education Level

Bachelor's Degree

#### Visa Status

Permission to work in Japan required

### Job Description

Effectively manage accounting, and tax related operations by supervising staff members.

Responsible for ensuring compliance with local rules and regulations as well as Bracco group policies and controls.

#### Main responsibilities:

- Conduct monthly and annual closing and provide relevant reports.

- Provide quarterly financial package to Milan HQ.
  - Review and approve journals prepared by staff members.
  - Perform Inventory and Cogs accounting.
  - Manage company Reconciliation to maintain accuracy of balance sheet.
  - Involved in and operate all accounting actions compliant to US/Japan GAAP and business practices.
  - Oversee purchase-to-pay cycle for all operational payments, ensuring that adequate internal control is adhered to.
  - Oversee order-to-cash cycle management including monthly billing, cash application, and necessary follow-ups.
  - Monitor and forecast cash flows to ensure maintaining adequate level of fund considering expected cash inflows and outflows.
  - Involved in filing tax returns and all statutory required document, coordinating activities with outside audit firms.
  - Manage preparation and coordination of the annual accounts and the related external audit.
  - Oversee credit exposure for distribution partners regardless existing or newly added.
  - Manage, coach and develop talent in finance team and make the team function at its full potential.
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## Required Skills

### Minimum requirements:

- In-depth knowledge in finance, accounting, compliance, and tax.
- More than 3 years of experience in management position of finance in global companies operating in Japan.
- Excellent inter-personal communication skills both in Japanese and English.
- Can work both at hands-on and strategic levels.
- High degree of accuracy and confidentiality.
- Proficient with MS Office and any ERP systems (SAP, Oracle etc.).
- Strong organizational skills.
- Good coaching skills.
- Business-level English both verbally and in writing.
- Self-starter with strong initiative, ownership, and accountability for business.

### Preferred qualifications:

- Experience in a start-up and/or med-tech industry is preferred.
  - Experience in ERP implementation is preferred.
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## Company Description

同社は、医薬品事業を展開しています。