CareerCross

【Bilingual Jp+EN】IT Systems Security Audit Manager

NYSE上場企業の日本拠点 ・BPO・横浜勤務・管理職

Job Information

Hiring Company
TDCX Japan

Job ID
1466876

Division
IT部門

Industry
Other (Recruitment Services)

Company Type
Large Company (more than 300 employees) - International Company

Non-Japanese Ratio
Majority Japanese

Job Type
Permanent Full-time

Location
Kanagawa Prefecture, Yokohama-shi Kanagawa-ku

Train Description
Tokaido Main Line (Atami-Tokyo), Yokohama Station

Salary
6 million yen ~ 8 million yen

Refreshed
May 8th, 2024 01:00

General Requirements

Minimum Experience Level
Over 3 years

Career Level
Mid Career

Minimum English Level
Business Level (Amount Used: English usage about 25%)

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

What is your mission?

You'll help us deliver excellent service to our partner brands by performing these tasks:

- Run regular updates, checks and audits on network, systems and data security, ensuring security of data, network access and backup systems in order to manage all information technology and computer systems efficiently.
- Plan, organize, control, and evaluate IT and electronic data operations including disaster recovery operations.
- Design, develop, implement, and coordinate systems, policies and procedures in alignment with user and organizational needs, subsequently to enforcing these policies and procedures as appropriate.
- Identify problematic areas and areas for improvement in order to implement strategic solutions in timely fashion.
- Manage IT staff by assisting to recruit, train, and coach employees, communicating job expectations and appraising their performance.
- Prepare and share regular operation system reports with IT Director and the team.
- Perform other duties and responsibilities that may be assigned to you by the management within your category of employment in the organization and for the effective implementation, maintenance, and continual improvement of the Quality Management System of TDCX.

Required Skills

Who are we looking for?

- Candidate must possess at least a Diploma, Advanced/Higher/Graduate Diploma, Bachelor's Degree, Post Graduate Diploma, Professional Degree, Master's Degree in IT, Computer Science or equivalent
- Preferably with 3 - 5 years of working experience in the related field is ideal for this position.
- Possesses extensive knowledge of Windows and Linux Server Administrations, and is familiar with various operating systems and platforms.
- Possesses excellent knowledge of technical management, information analysis, and of computer hardware and software systems.
- Demonstrated expertise in data centre management and data governance.
- Demonstrated hands-on experience with computer networks, server administration, and server installation.
- Excellent verbal and written communication skills in English and Japanese.

Company Description