DC PM

Job Information

Hiring Company
smartims.com

Subsidiary
SmartIMS

Job ID
1456941

Industry
Investment Banking

Job Type
Permanent Full-time

Location
Chiba Prefecture

Salary
Negotiable, based on experience

Refreshed
June 2nd, 2026 12:00

General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Bachelor's Degree

Visa Status
Permission to work in Japan required

Job Description

Responsibilities :

- Coordination with internal teams and external vendors to ensure project milestones are met in a timely manner.
- Information gathering on requirements from internal teams.
- Assist structured cabling design in IT rooms and work with vendors on the implementation.
- Assist to manage purchase requests required for projects, i.e., obtaining and reviewing quotations, obtain approval for purchase, submission of purchase requests through internal system, ensuring timely delivery and payment of purchases.
- Coordinating various tasks required for the project i.e., site access, delivery, installations, etc.
- Provide onsite support for installations and physical inspection to ensure quality of work by vendors (where applicable)
- Maintaining of project reports, records, documentations
- Update inventory information onto Nlyte
- Other tasks as assigned by DCS Project team lead to support the project.

Requirements :

- Working experience with Data Centers and IT Facilities. Knowledge and prior experience in the following:
- Physical racking and un-racking of devices
- Equipment placements in IT racks (rack assignment)
- Structured cabling design and implementation
- Understanding of space, power, and cooling
- Experience in supporting project work.
- Attend to various site meetings.
- Carry out on-site meeting inspections.
- Report & update work progress

Company Description