

Finance Manager

Job Information

Recruiter
Propel Consulting K.K.

Job ID
122383

Division
Finance

Industry
Other (Real Estate, Construction)

Job Type
Permanent Full-time

Location
Tokyo - 23 Wards

Salary
10 million yen ~ 15 million yen

Refreshed
November 16th, 2026 03:00

General Requirements

Minimum Experience Level
Over 6 years

Career Level
Mid Career

Minimum English Level
Business Level

Minimum Japanese Level
Business Level

Minimum Education Level
Associate Degree/Diploma

Visa Status
Permission to work in Japan required

Job Description

Accounting and compliance

- Ensure that recording of transactions are performed timely and accurately in accordance with group accounting policies and relevant accounting standards.

- Where external accounting service providers are involved, review accounts and deliverables from the service providers.

- Ensure the uploading of relevant financial data prepared by service providers are performed timely and accurately into the group accounting system.

- Ensure group’s policies and procedures in relation to financial processes are complied with.

Consolidation and reporting

- Make necessary GAAP conversion adjustments to present financials in IFRS and perform consolidation of Japan group.

- Ensure that local statutory financial and tax requirements are met for all Japan entities.

- Prepare the annual financial statements for audit and support requirements of external auditors of RSS1 group and subsidiaries companies subjected to audit.

Financial controls

- Implement and maintain robust internal controls to manage financial risks. Conduct regular audits and reviews to ensure the integrity of financial data.

- Perform close monitoring of costs incurred by the entities of the Group, including ensuring that budgets are not exceeded and authorised appropriately in line with group policies.

- Identify opportunities for process improvements within the accounting function to increase efficiency and accuracy.

Required Skills

- Bachelor's degree in finance, accounting or related field. Local or internationally. recognised professional certifications such as JICPA, ACCA, ICAEW would be preferred.

- A minimum of 5-7 years of relevant experience in financial reporting, audit and control role.

- Business level proficiency with both Japanese and English required.

- Advanced proficiency in Microsoft Excel and financial modelling.

- Strong problem-solving skills and the ability to think critically and strategically, with the ability to adapt to business needs and priorities.

- Previous experience in real estate industry advantageous.

- Excellent interpersonal and communication skills, with the ability to work effectively across teams and with external partners.

- Ability to influence and engage with finance and non-finance stakeholders within and outside of Japan.

Company Description

Propel Consulting is an Executive Search Company based in Tokyo. We specialise in providing international businesses with bilingual executives and mid-level professionals.

Our team of experienced consultants collaborate to identify and service the unique needs of candidates and clients across a wide range of industries. We achieve excellence by developing creative solutions that utilise our broad-reaching networks, technology based tools and relevant expertise.

Our innovative approach ensures that we can introduce the best candidates to our clients and the best opportunities to our candidates.

We have helped numerous professionals to join some of the leading international companies in Japan. Our experience enables us to provide candidates with the best opportunities available in their industry.

We will also provide help and support throughout the entire process including: interview advice, resume tips, compensation negotiation and helping you to resign from your present position.

For more information about Propel Consulting, please visit our website: http://www.propel.jp