



Job Information

Job ID: 93839
Job Title: General Management - Risk Management Associate
Recruiter: Legal Futures Japan K.K.
Division: Banking and Finance Division
Job Type: Full-time
Location: Tokyo - 23 Wards
Salary: Negotiable, based on experience
Date: September 2nd, 2008 19:55

General Requirements

Employment Experience: Over 3 years
English: Business Level
Japanese: Native
Education: Bachelor's Degree
Visa Status: Japanese national or permission to work in Japan required

Job Description

Report to global Operational Risk Management and work closely with Management, you will be responsible for both operational process risk and process improvement (projects)
Support the company's development and implementation of an effective risk management program
Proactive analysis and monitoring of Key Risk indicators, work closely with various divisions to resolve operational risk issues
Work with all Tokyo Office functions and the Global oversight functions to establish proper action plans to address issues raised
Provide exception leadership for Tokyo originated exceptions and affiliate originated exceptions that impact Tokyo clients
Implementation of an ongoing formal risk assessment processes including CSA 's (Control Self Assessments), RMM 's (Risk Management Meetings), and control testing (Internal Audits)
Evaluate company 's risk management processes relative to regulatory expectations
Development, maintain, and nurture ongoing relationships with global colleagues
Develop and implement initiatives to foster a risk awareness mentality throughout the Tokyo organization

Required Skills

Experience of dealing with regulators
At least 5 years experience in asset management/securities in Internal Audit/Risk Management
Worked with Asset Managements organizational structure, culture and risk appetite
Familiar with Asset Managements processes, systems and procedures
Worked with Asset Management/securities regulatory environment in Japan

Strong analytical abilities in order to process large amounts of data/information and summaries that data/information to highlight trends and issues of importance

An interest in developing and implementing new processes in a global financial services company

Good understanding of Asset Management / securities industry regulations applicable to Operational

Good understanding of the key risks the organization faces as it develops and implements initiatives in Japan

Ability to create and maintain a good network at all levels across all functions

Good communication and presentation skills

Effective bi-lingual communication (oral and written) skills

A team player

Accounting knowledge/experience will be an advantage

Supervisory/management experience an advantage

Mature, a self-starter who can work with diverse team personnel at various parts of the global organization

Strong conceptual thinking skills and be able to effectively research and resolve business issues arising in various operating environments

Exciting international working environment

Finance / business Degree

Company Description

Legal Futures was founded in 1999 and is a dedicated legal, compliance and financial services boutique consultancy that operates from offices in Tokyo, Hong Kong and Singapore. Our recruitment business is categorised as specialist/professional. From Hong Kong we also service our clients in the PRC and Korea, whilst Thailand, Malaysia and Indonesia are serviced from Singapore. This enables us to deliver a total recruitment solution to regional team building in our clients' key locations. We offer in-depth coverage from each office with a premium personalised consultancy service acting for international law firms, leading American and European investment banks and other employers of choice across all sectors of industry and commerce. For candidates, there is no charge for the services that we provide.

We operate three separate and highly specialised divisions:

Our Private Practice Division services the full spectrum of law firms sourcing qualified lawyers (both local and overseas admitted) at all levels from associates through to partners, also practice support lawyers, paralegals and business services positions.

Our Corporate Division services both domestic and international companies sourcing qualified lawyers (both local and overseas admitted) at all levels from Legal Counsels through to Regional General Counsels, corporate compliance officers, company secretaries and commercial/contract managers.

Our Banking & Finance Division services the full financial services industry from bulge bracket investment banks to retail banks and fund managers and is responsible for the recruitment of financial services executives, lawyers (both local and overseas admitted) at all levels from Legal Counsels through to Regional General Counsels, compliance

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officers at all levels from junior compliance officers up to Regional Heads of Compliance, also documentation officers, paralegals and mid-office personnel positions.

Our recruitment business is categorized as specialist/professional and our placements are limited to Japan only. Our service is free of charge. We will apply and follow the laws and principles of all relevant legislation and maintain data privacy at all times. Please refer to www.legalfutures.com to view our Privacy Policy. The person handling personal information is our license holder Matt Anderson who will also handle any complaints.