



## Job Information

Job ID: 30493  
Job Title: Junior Legal Counsel / Assistant Legal Counsel  
Recruiter: Legal Futures Japan K.K.  
Company Name: Legal Futures Japan  
Division: Legal/法務  
Job Type: Full-time  
Location: Tokyo - 23 Wards  
Train Description: 渋谷  
Salary: 6 million yen 12 million yen  
Date: August 28th, 2008 19:42

## General Requirements

Employment Experience: Over 3 years  
English: Business Level  
Japanese: Native  
Education: Bachelor's Degree  
Visa Status: Japanese national or permission to work in Japan required

## Job Description

米国籍の外資系一般消費材メーカーが法務担当者、法務マネージャーを募集しています。募集の背景は、急成長する日本のマーケットに対し、戦略上、法務部門強化が必須となり、現在の部門（部長以下4名）を拡大する必要があるためです。特に個人情報保護法関連を強化が短期での職務となります。入社後はビジネス英語を習得・フォローアップするための環境も用意されており、英語を使った業務を希望されている方には恵まれた環境といえます。また、社外教育活動にも力を入れており、スキルアップを求めている方に適しています。英語で仕事がしたい、外資系でもまらたい、いろんな法務分野にチャレンジしたい、という向上心旺盛な方、募集いたします。

### 主な職務

- ・契約書、法律関係文書の作成、審査（英文を含む）
- ・ビジネス活動、計画への検討、調査、指導
- ・民商法、独禁法、薬事法等に関連する事項の審査、教育

## Required Skills

### 求められるスキルと経験

- ・企業法務経験者（担当者・3年以上/マネージャー5年以上）
- ・法学部卒業が望ましい（必須ではありません。）
- ・TOEIC 800点くらいの英語力（入社後スキルアップしていきたいという方歓迎）

## その他

- ・外資系企業でもまれたい人
- ・常に向上心を持って、自分の可能性に賭けたい、という前向きな方
- ・仕事とプライベートどちらも大切にする方

## Company Description

---

Legal Futures was founded in 1999 and is a dedicated legal, compliance and financial services boutique consultancy that operates from offices in Tokyo, Hong Kong and Singapore. From Hong Kong we also service our clients in the PRC and Korea, whilst Thailand, Malaysia and Indonesia are serviced from Singapore. This enables us to deliver a total recruitment solution to regional team building in our clients' key locations. We offer in-depth coverage from each office with a premium personalised consultancy service acting for international law firms, leading American and European investment banks and other employers of choice across all sectors of industry and commerce.

We operate three separate and highly specialised divisions:

Our Private Practice Division services the full spectrum of law firms sourcing qualified lawyers (both local and overseas admitted) at all levels from associates through to partners, also practice support lawyers, paralegals and business services positions.

Our Corporate Division services both domestic and international companies sourcing qualified lawyers (both local and overseas admitted) at all levels from Legal Counsels through to Regional General Counsels, corporate compliance officers, company secretaries and commercial/contract managers.

Our Banking Finance Division services the full financial services industry from bulge bracket investment banks to retail banks and fund managers and is responsible for the recruitment of financial services executives, lawyers (both local and overseas admitted) at all levels from Legal Counsels through to Regional General Counsels, compliance officers at all levels from junior compliance officers up to Regional Heads of Compliance, also documentation officers, paralegals and mid-office personnel positions.

For more information on our company please visit our website at [www.legalfutures.com](http://www.legalfutures.com)