

**募集職種**

求人ID: 93975
職種タイトル: Associate Fixed Income Trade Support Staff
企業名: Legal Futures Japan K.K.
勤務形態: 正社員
部署名: Banking and Finance Division
勤務地: 東京23区
給与情報: 経験考慮の上、応相談
日付: 2008年08月28日 19:42

応募必要条件

勤務年数: 3年以上
英語: 流暢
日本語: 流暢
学歴: 大学卒：学士号
現在のビザ: 日本国籍、または日本での就労許可が必要です

募集要項

Main Duties / Responsibilities.

- Monitors PSMS status for Yen bonds.
- Process trades.
- Product setup
- Response to inquiries from internal/external clients.
- TD base reconciliation
- Involvement in system change type of project

スキル・資格

- BA or BS

- JSDA 1 or 2
- More than 3 years of experience in Yen Bonds or Foreign/Non yen-Bonds (Non-Yen bonds experience is preferable)
- Fluent in English and Japanese
- Good analytical skill & be attentive to details
- PC skill - Excel / Word
- Independent with good initiative & team spirit, team player
- Capable to work under pressure Flexibility and self motivated

会社概要

Legal Futures was founded in 1999 and is a dedicated legal, compliance and financial services boutique consultancy that operates from offices in Tokyo, Hong Kong and Singapore. Our recruitment business is categorised as specialist/professional. From Hong Kong we also service our clients in the PRC and Korea, whilst Thailand, Malaysia and Indonesia are serviced from Singapore. This enables us to deliver a total recruitment solution to regional team building in our clients' key locations. We offer in-depth coverage from each office with a premium personalised consultancy service acting for international law firms, leading American and European investment banks and other employers of choice across all sectors of industry and commerce. For candidates, there is no charge for the services that we provide.

We operate three separate and highly specialised divisions:

Our Private Practice Division services the full spectrum of law firms sourcing qualified lawyers (both local and overseas admitted) at all levels from associates through to partners, also practice support lawyers, paralegals and business services positions.

Our Corporate Division services both domestic and international companies sourcing qualified lawyers (both local and overseas admitted) at all levels from Legal Counsels through to Regional General Counsels, corporate compliance officers, company secretaries and commercial/contract managers.

Our Banking & Finance Division services the full financial services industry from bulge bracket investment banks to retail banks and fund managers and is responsible for the recruitment of financial services executives, lawyers (both local and overseas admitted) at all levels from Legal Counsels through to Regional General Counsels, compliance officers at all levels from junior compliance officers up to Regional Heads of Compliance, also documentation officers, paralegals and mid-office personnel positions.

Our recruitment business is categorized as specialist/professional and our placements are limited to Japan only. Our service is free of charge. We will apply and follow the laws and principles of all relevant legislation and maintain data privacy at all times. Please refer to www.legalfutures.com to view our Privacy Policy. The person handling personal information is our license holder Matt Anderson who will also handle any complaints.