

Senior Accounting Manager for Multinational Entertainment Company

<u>仕事ID:</u>	91356
<u>職種タイトル:</u>	Senior Accounting Manager for Multinational Entertainment Company
<u>企業名:</u>	Robert Leonard Consulting
<u>仕事の形態:</u>	正社員
<u>部署名:</u>	Finance
<u>勤務地:</u>	tokyo, 東京都
<u>給与:</u>	1000 荳 - 1400 荳
<u>最終更新日:</u>	2008年06月24日
<u>職務経験:</u>	10年以上
<u>英語レベル:</u>	ビジネス会話レベル
<u>日本語レベル:</u>	ネイティブ
<u>最終学歴:</u>	大学卒：学士号
<u>現在のビザ:</u>	日本での就労許可：有
<u>スキル・資格:</u>	JOB REQUIREMENTS

Education: Holder of a Bachelor ' s Degree in Accounting and Finance Certified Public Accountant or equivalent

Experience: 10+ years working experience in Accounting/Finance Department at Multinational Company

Tax return preparation/Statutory reporting experience

Financial closing both US GAAP and Japan GAAP

Language : Fluency in English (written and oral)

Computer Knowledge: Knowledge of SAP (Version 4.6d)

Advanced knowledge of Excel, working knowledge of Microsoft Office is a must

Professional Attributes Assertive and self-motivated

Strong technical and problem solving skills

Outstanding communication, team player and good interpersonal skill

In-depth knowledge on US GAAP and Japanese GAAP

募集要項: Sr. Accounting Manager
Report to : Director of Shared Accounting Services

The position is responsible for revenue accounting, account receivable, billing, inventory accounting, financial reporting and analysis functions for the following clients in a timely and accurate manner:

General areas of responsibilities are as follows:

Team Management

- · Supervise the operation of 4 members of the Studio FOH.
- · Accounting group, provide guidance, support periodic evaluation of performance
- · Coordinate the studio FOH function with LOB Finance Teams
- · Contribute to the overall strategic and developmental planning of the Shared Accounting Services and assist in completing joint corporate initiatives
- · Assist SAS director in driving excellence in service and continuous enhancement in productivity

Order to Cash

- · Oversee the management of revenue system, including revenue recognition, reconciliations, and adjustments for Japan GAAP and other purposes.
- · Oversee AR management, review including A/R sub-ledger reconciliation, AR aging and cash application
- · Ensure proper execution of interfaces for revenue recognition and A/R, review interface reconciliations and assist in the maintenance of interfaces.
- · Follow up problematic or long outstanding accounts.
- · Oversee the billing process and ensure proper and timely issuance of invoices.
- · Review the calculation for bad debt provision and other adjustments and ensure accurate reporting.
- · Oversee the inter-company billing process, review reconciliations.
- · Prepare inter-company template quarterly,

Inventory

- · Ensure proper maintenance of standard cost
- · Review calculation and ensure proper posting of COGS.
- · Ensure proper posting of inventory related journals prepared by Studio Finance group.

Plan to Consolidate

- · Oversee month-end closing processes and review month-end reporting package including:
 - · Clear long outstanding B/S items
 - · Process special accruals and adjustments
 - · Review month-end journals as well as cost allocation and distributions
 - · Review accrual and reserve journals
- · Ensure proper cut-off and review reconciliation from Sub-ledgers to GL
- · Ensure proper execution of outbound interfaces and assist in the maintenance of the interfaces.
- · Review the local reporting packages for unusual items
- · Address questions from Burbank, Regional and Local clients.
- · Review local tax schedules and US tax reporting packages
- · Support internal and external audits
- · Prepare ad hoc reports and business analyses
- · Communicate accounting policies and procedures
- · Ensure proper maintenance of chart of accounts and prepare

Financial Planning

- · Review Cash Flow and Balance Sheet Forecast and address inquiries regarding the forecasts.
- · Preparation for Return Reserve and Obsolescence.
- · Management/Control of Rebate Data
- · Analysis of actual data

System Maintenance and Enhancement

- · Act as the Super User/Power User and support the Site reporting requirements.
- · Support LOBs on their system implementation with areas to impact SAP.
- · Act as the Subject Matter Expert in the Studio FOH Systems (SBO/ITDS) as point in contact with IT.

Internal/ External Working Relationships:

- · Internal: Studio Finance and Operations, Burbank Studio Controllershship, Hong Kong Regional Studio, SAP Sustainment Team, Internal Auditor
- · External: External Auditors, Tax Authorities, Japan Tax Advisor

会社紹介:

Robert Leonard ' s single biggest investment is in the potential of people. Our decision to be a highly people-focused recruitment firm is a major factor in our success.

We believe that a higher level of commitment to candidates benefits clients and candidates alike. Our focus means better service and has helped us become a highly reputable and reliable recruitment firm in pharmaceutical, medical, healthcare, advertising, marketing & PR, communications, consumer goods, entertainment/media, IT, internet, telecoms, finance, banking, accountancy, business consulting, manufacturing, automotive, industrial.

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